

APPENDIX 1

Earmarked Reserves - Unspent Budget
As at 31 December 2019

Ref	Department	Service	Description	Opening Balance	Budget Drawdown	Released back to General Fund	Remaining Balance	Still to be drawdown in 19/20	Planned to spend in future years	Plans for Use	Amount Planned to be Spent in 2019/20	Amount Planned to be Spent in 2020/21	Amount Planned to be Spent from 2021/22 onwards
				£000	£000	£000	£000	£000	£000		£000	£000	£000
001	Chief Executive Unit	Head of Financial Services	CIPFA, equipment and the conversion of paper client records to the CIVICA Electronic Document Management System	47	4		43	23		20 CIPFA Training - To fund the professional training costs for staff undertaking the CIPFA professional accountancy qualification. Converting to Digital Records project - This project has been created to covert all the Income Maximisation finance files (Homecare/Adult care etc) to digital. This will be done by employing a temporary admin assistant. Once complete the			

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					£000	£000	£000	£000	£000		£000	£000	£000
010	Executive Director (Kirsty Flanagan)	Head of Customer Support Services	Growing our Own and Modern Apprentices	109			109	109	0	Funding earmarked to support trainee development and Modern Apprenticeship Opportunities based on priority workforce risk areas. Service workforce plans have now been completed and a risk matrix is being applied (Spet 2019). This will identify the priority areas of spend for trainees/apprentices and training.	109	0	0
011	Executive Director (Kirsty Flanagan)	Head of Customer Support Services	Learning and Development	44			44	44	0				

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				£000	£000	£000	£000	£000	£000		£000	£000	£000

022	Executive Director (Kirsty Flanagan)	Head of Roads and Infrastructure Services	Dalninlongart Forestry Plan	11			11	0		11 The service is working with officers in commercial services			
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